

**MCLEOD COUNTY BOARD
AGENDA REQUEST**

*Use the F11 key to move from field to field and type in the grey box.
Use shift F11 to go backwards in the fields.*

Please provide the following coversheet to process each individual request for Board consideration and/or action:

Board meeting date:	<u>June 6, 2017</u>	Attorney review/I.T. support:	<u>N/A</u>
Consent or regular agenda:	<u>Regular</u>	Preferred agenda time:	<u>Anytime</u>
Amount of time needed:	<u>5 minutes</u>	Funding source (if applicable):	<u>N/A</u>
Contact person for more info:	<u>Cindy Schultz Ford</u>	Are funds in Dept. budget:	<u>N/A</u>
Representative (present at the meeting):	<u>Cindy Schultz Ford</u>	Number of signed copies:	<u>N/A</u>

MOTION REQUESTED:

The Drainage Authority should consider and approve repair work to County Ditch No. 29 drainage system and award quote to lowest bidder, Rickert Excavating.

JUSTIFICATION FOR MOTION:

- For purchases please include the amount, company name, city and state for purchase and competing bids.
- Non-budgeted items over \$3,000.00 must be presented to the County Board.
- Claims of \$3,000.01 to \$25,000 require Dept. Head or designee and Auditor-Treasurer initials or signatures.
- Purchases over \$25,000.01 including operating expenditures, professional services, capital projects, capital assets and contractor claims must be presented to the Board.
- Purchases over \$25,000.01 should have at least two quotations when possible and must consider the state's cooperative purchasing venture before another source.
- Expenditures from \$25,000 - \$100,000 may be either sealed bids or direct negotiations with two quotations when possible.
- Expenditures in excess of \$100,000 require Board approval to advertise for sealed bids and receipt of an affidavit of publication will be required.
- E-mail resolutions to Administration to be printed on Commissioner letterhead.

When providing background material for Commissioners Board Meeting packets please e-mail the County Administrator and Administrative Assistant the **electronic documents** by 8:00 AM Thursday prior to the Board Meeting date. Also remember that any and all documents requiring signatures should be provided at the same time.

Note: To satisfy the Minnesota Open Meeting Law requirement, Chapter 13D, copies of any background materials you distribute **during** the meeting to the board **must** also be given to the press; so please bring a total of 14 copies for distribution in the meeting. Providing background material by the deadline date above fulfills this requirement.

Report No. _____

McLeod COUNTY DRAINAGE SYSTEM
INSPECTION REPORT

Drainage System Inspected: County Ditch 29

Date of Inspection: 5/8/17 Regularly Scheduled or Requested Inspection Requested

Person Requesting Inspection: Ron Engelman Date of Request: 5/8/17

Reason for Request: Water in the field.

Excessive broadleaf weeds are visible in Sections: _____

GPS coordinates: _____

Suggested Corrective Action: _____

Estimated Cost: _____

Trees Growing in Sections: yes, will need greater detail when it is decided how to proceed. GPS coordinates: _____

Suggested Corrective Action: Trees removed as the system is cleaned.

Estimated Cost: _____

The 16.5 foot grass strip has been partially or completely impaired in the following sections: _____
GPS coordinates: _____

Suggested Corrective Action: _____

Estimated Cost: _____

Sediment deposits are visible in the channel in sections: Nearly the entire ditch

GPS coordinates: _____

Suggested Corrective Action: Clean ditch and fix various washouts.

Estimated Cost: 19,500' x \$1.20 = \$23,400.00

Culverts or drain tile need repair or replacement in the following locations: _____

_____ GPS coordinates: _____

Culvert: Size: _____ Length: _____ Estimated Cost: _____

Drain Tile: Size: _____ Length: _____ Estimated Cost: _____

Other observations and recommendations (Attach photos and sketches as necessary): _____

Nearly the entire ditch has accumulated sediment. The lower end has more fall which has kept it slightly cleaner. I would recommend a meeting of the system to look at a complete cleanout.

TOTAL ESTIMATED COST: \$23,400.00

Inspector Signature: [Signature] Date: 5-8-2017

Print Name: Ryan Freitag

*****OFFICE USE*****

Date Presented to Board: _____ Date of Board Action: _____






Summary of Board Action: _____

Contractor to Perform Work: _____

Cost of Contract or Cost per Hour _____ Completion Date: _____


Title McLeod County



-  easements
-  major_ave_09179poly
-  major_ave
-  Civil Townships
-  Sections

1:18,039

1 inch equals 1,503 feet

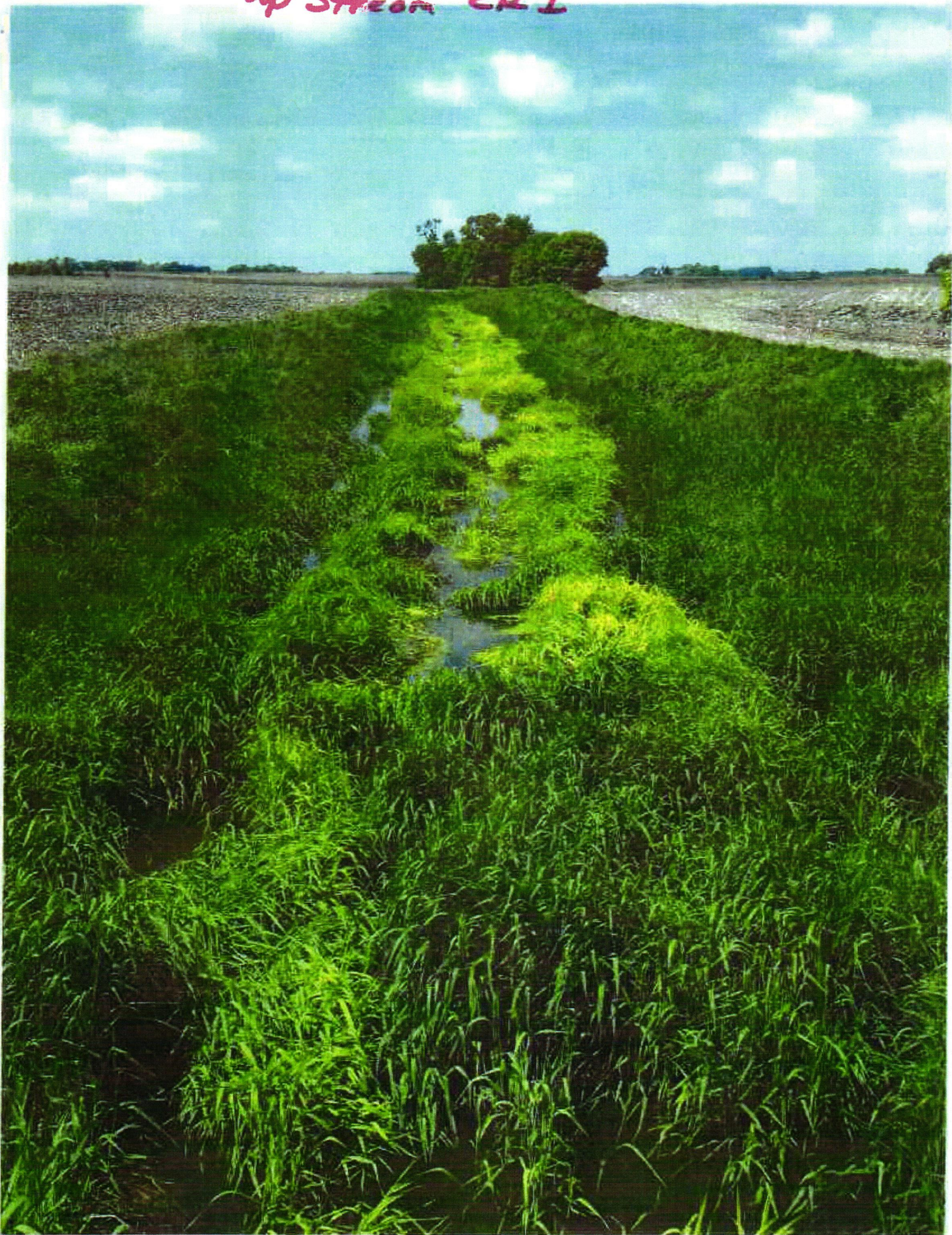
 Feet
660 330 0 660



Maps are for graphical purposes only. They do not represent a legal survey.

Date: 5/22/2017

Up Stream CR 1



DownStream CRZ



Field Crossing Upstream

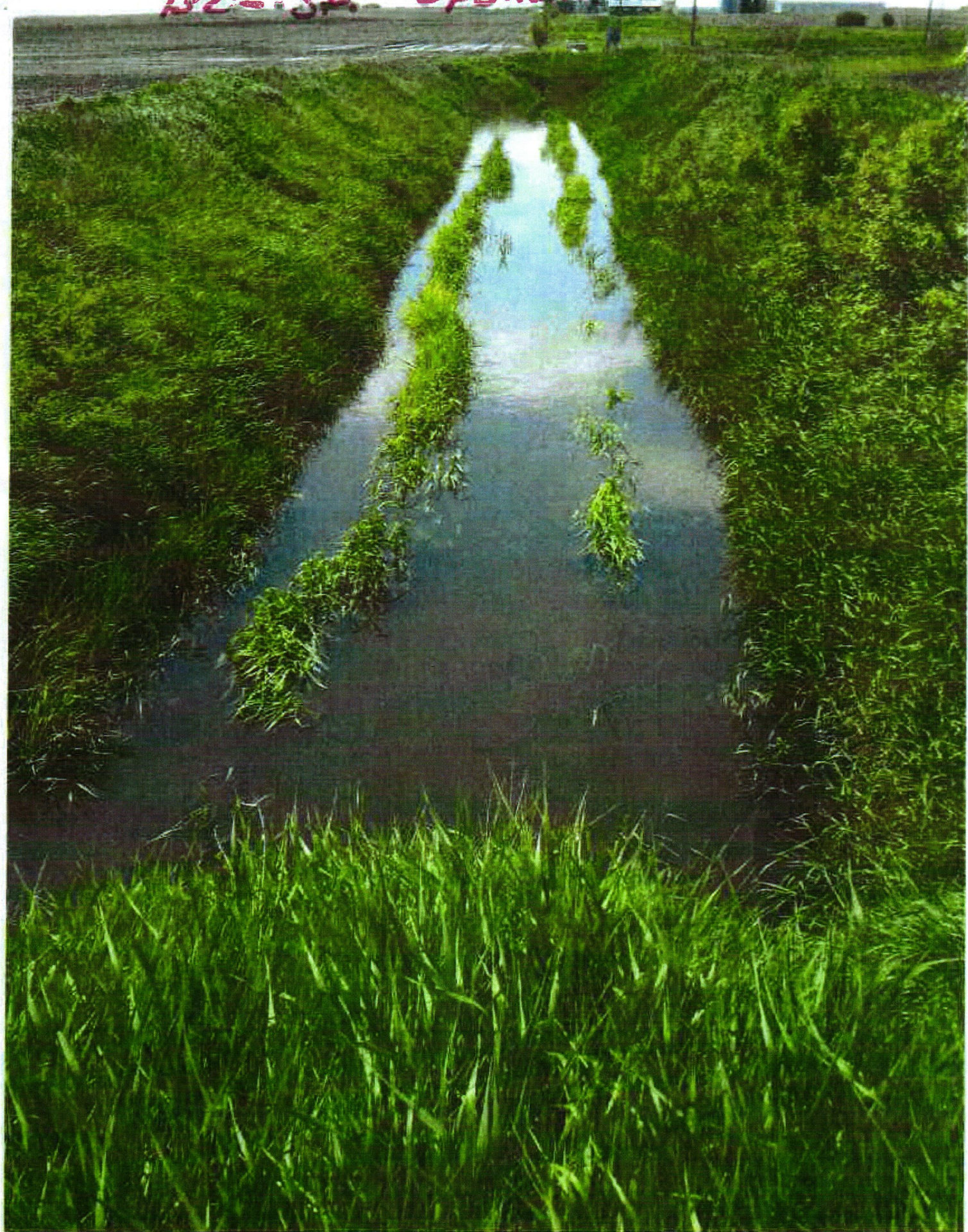


Field Crossing Down Stream



132nd St.

Upstream



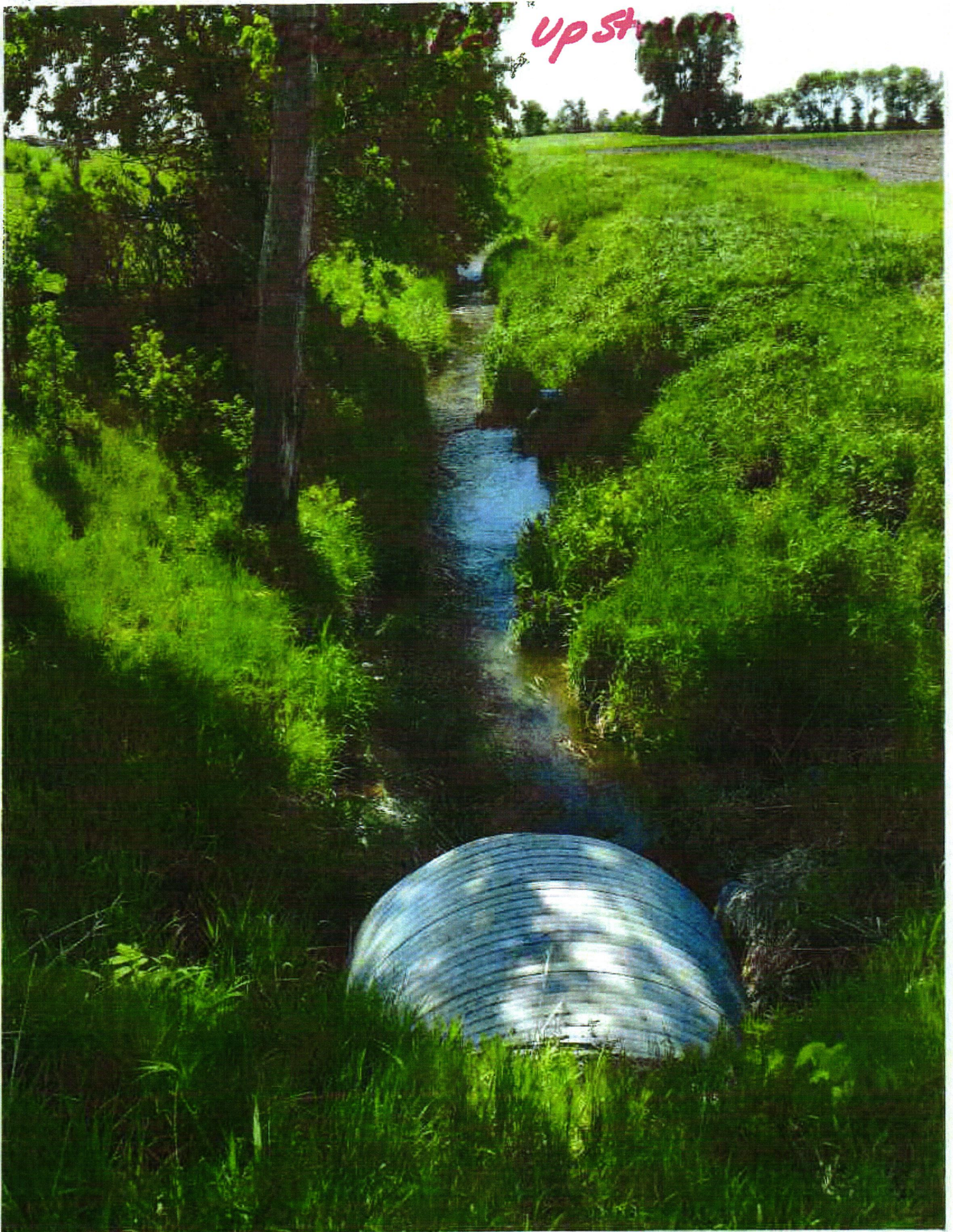
132nd St Downstream



Cable Ave Looking West



Up stream



Bergen Rd Downstream



County Ditch 29
Proposal for work

Rickert Excavating

Tree removal (complete removal from site)

Option 1: full removal of trees: \$ 32,000

Option 2: Minimal removal to facilitate cleaning: \$ 10,000

Spoil leveling lump sum: \$ 4750

Common ditch cleaning roughly 19,000 l.f.: \$ 1.25 per ft

County Ditch 29

Proposal for work

Tree removal (complete removal from site)

00

Option 1: full removal of trees: \$ 35,200.

Option 2: Minimal removal to facilitate cleaning: \$ 12,000.⁰⁰

Spoil leveling lump sum: \$ 5,500.⁰⁰

Common ditch cleaning roughly 19,000 l.f.: \$ 1.40

Hjerpe Contracting, Inc.
18246 Hwy 15 S.
PO Box 517
Hutchinson, MN 55350-0517

